



## LPN to RN Option Application 2024-2025

This application is required for the LPN to RN Option. Review and meet **all** requirements on this application. (Program requirements are subject to change.)

- 1) Completion of **all** sections of this application **with** signatures from an academic advisor. The academic advisor will submit the application including an academic audit document to the Nursing Office.
- 2) Applications are accepted on a continual basis and the number of placements may vary per year. In the event several applications are received on the same day, the student with the highest GPA for the prerequisite courses will be admitted first.
- 3) Incomplete applications will not be considered for acceptance until all items are complete.

### Section I: To be completed by Student

Demographic information on this application must match the information on record in the Record's Office at Schoolcraft College.

**Name**

\_\_\_\_\_

Last

\_\_\_\_\_

First

\_\_\_\_\_

Middle

\_\_\_\_\_

Former (If Applicable)

**Address**

\_\_\_\_\_

Number

\_\_\_\_\_

Street

\_\_\_\_\_

Apt.

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip + 4 Digit Code

**Cell Phone**

( ) \_\_\_\_\_

**Home Phone**

( ) \_\_\_\_\_

**Schoolcraft  
Email**

\_\_\_\_\_

**Personal  
Email**

\_\_\_\_\_

**Birth Date**

\_\_\_\_\_

Month / Day/ Year

**Student Number**

\_\_\_\_\_

**Social Security Number**

\_\_\_\_\_

Last 4 Digits

It is the policy of Schoolcraft College that no person shall, on the basis of race, color, national origin, gender, age, marital status, creed, or handicap, be excluded from participating in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment.

### Section II: To be completed with Academic Advisor

**THE ITEMS IN SECTION II ARE REQUIRED. MEET WITH AN ACADEMIC ADVISOR  
TO OBTAIN APPROPRIATE INITIALS/SIGNATURES.**

1. *Proof of LPN licensure – Nursing office will verify. Academic Advisor will determine if student needs to do the Prior Learning Credit form and pay fee to bring in LPN credits towards the associate degree.*

**2. LPN EMPLOYMENT HISTORY** Provide documentation of current work experience as an LPN (resume & pay stub) to advisor.

Student:

- Attach a copy of pay stub(s) indicating hours worked as an LPN.
- Attach a copy of current resume including job titles and nursing activities.

Academic Advisor	
Initials	Date

**3. Apply to Schoolcraft College** [www.schoolcraft.edu](http://www.schoolcraft.edu)

**4. Send official transcripts to** [screcord@schoolcraft.edu](mailto:screcord@schoolcraft.edu)

**5. Meet with an Academic Advisor** ([eadvise@schoolcraft.edu](mailto:eadvise@schoolcraft.edu) or call 734-462-4429 for appointment). Take a college assessment test unless you are exempt (approved by an academic advisor).

Student:

- has taken assessment test or
  - is exempt: has prior college level work, prior degree, or ACT/SAT less than 3 years old
- Also,
- attach degree audit to application

Academic Advisor	
Initials	Date

**6. BIOL 236 or (BIOL 237 and BIOL 238) or equivalent.** Complete Anatomy and Physiology with a minimum grade of 3.0/B. Check GPA scale from institution. There is no time limit restriction on biology credits for nursing admission.

Student:

- has successfully completed BIOL 236 (3.0/B 80% or better) or ⇒  has successfully completed \_\_\_\_\_ at \_\_\_\_\_
- has successfully completed BIOL 237 and 238 (3.0/B 80% or better in each) with a grade of \_\_\_\_\_

Academic Advisor	
Initials	Date

**7. English Communication.** Select first within a set of General Education English Communication courses with a minimum grade of 2.0. ENG 101-English Composition 1 recommended

Student:

- has successfully completed ENG 101 at Schoolcraft College (2.0/C or better) OR
- has successfully completed \_\_\_\_\_ at \_\_\_\_\_ with a grade of \_\_\_\_\_

Academic Advisor	
Initials	Date

**8. PSYCH 201 or equivalent.** Complete Introductory Psychology course with a minimum grade of 2.0/C.

- has successfully completed PSYCH 201 (2.0/C or better) ⇒  has successfully completed \_\_\_\_\_ at \_\_\_\_\_ with a grade of \_\_\_\_\_

Academic Advisor Initials	Date

**9. MATH 102, 111, 113, or higher with a minimum grade of 2.0.** Students should meet with an advisor to determine courses that satisfy academic goals and BSN program requirements. Math 102 does not transfer towards a BSN degree.

Student:

- has successfully completed MATH 102, 111, 113, or higher. (2.0/C or better) ⇒
- has successfully completed \_\_\_\_\_  
at \_\_\_\_\_  
with a grade of \_\_\_\_\_

Academic Advisor

Initials

Date

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**10. NURSING ADMISSIONS TEAS EXAM**

**NURSING ADMISSIONS TEAS EXAM** Achieve the required minimum scores on the online TEAS Exam (Test of Essential Academic Skills) within two attempts per 12 months. Highest scores in each section on the two attempts will be accepted. Maximum number of overall attempts allowed is four (4) attempts. (See page 4: Admission Exam criteria.)

Students must complete all sections of the TEAS Exam with maximum effort on each attempt plus continue to meet the composite 60% with all attempts. Minimum scores required are:

Minimum Scores: **Composite 60% (Adjusted Individual Total Score), 68% Reading, 60% English, 60% Math, 50% Science.**

Student:

- has achieved the minimum scores on the TEAS current online version per requirements:

1<sup>st</sup>  
Attempt

2<sup>nd</sup>  
Attempt

	Date:	Composite:	Reading:	Math:	Science:	English:
1 <sup>st</sup> Attempt						
2 <sup>nd</sup> Attempt						

Academic Advisor

Initials

Date

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**11. CUMULATIVE COLLEGE GPA** Attain a 2.5/C+ or better cumulative grade point average for college level prerequisite and supportive courses.

Student:

- has a cumulative GPA of 2.5/C+ or better for all college level pre-requisite and supportive courses.
- Advisor to run an academic audit: submit one copy with application and provide other copy to student for documentation regarding courses still needed for degree completion.
- Advisor to email [nursing@schoolcraft.edu](mailto:nursing@schoolcraft.edu) with student name and ID # if student needs to have credits for the LPN license to meet degree requirements. Nursing office will provide form for student to pay fee for credits at the Cashier's office.  Yes, needs credits brought in  No, does not need credits brought in

Academic Advisor

Initials

Date

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**12. Complete this LPN to RN application with an Academic Advisor → Advisor will email application to Nursing Office at [nursing@schoolcraft.edu](mailto:nursing@schoolcraft.edu)**

Advisor Initials	Advisor Typed Name	Advisor Signature/e-signature	Date

**After acceptance, begin nursing course work in the Fall. Students may work with an advisor to take other courses towards a BSN degree while waiting to start the program.**

**Section III: Application to be signed by student**



Applicant Signature

Date

Advisor submit application via email to [nursing@schoolcraft.edu](mailto:nursing@schoolcraft.edu)