

Section II: To be completed with an Academic Advisor

THE ITEMS IN SECTION II ARE REQUIRED. MEET WITH AN ACADEMIC ADVISOR TO OBTAIN APPROPRIATE SIGNATURES BEFORE APPLYING TO THE PROGRAM.

Part A: ASSESSMENT TESTING Take an assessment test unless you are exempt (approved by an academic advisor). Assessment Test scores are valid for three years.

Student:

- has taken assessment test or
 is exempt

Academic Advisor Signature

Date

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Part B: PROFICIENCY Attain the minimum Assessment Scores listed below or successfully complete appropriate developmental courses to improve your skills. Assessment Test Scores are valid for up to three years.

Minimum Scores:	<i>CPT</i>	<i>NGA</i>	<i>ACT</i>	<i>SAT</i> March 2016	Overall HS GPA
English/Writing	71 +	250	18+	25+	2.8+
Reading	70 +	250	18+	25+	2.8+
Math	AR=75+ or EA=28+	AR=260 or QRAS=230	16+	22+	2.8+

Student:

- | | |
|---|--|
| <input type="radio"/> has met minimum English score or | <input type="radio"/> has successfully completed ENG 055 or higher with a <u>2.0/C</u> or better |
| <input type="radio"/> has met minimum reading score or | <input type="radio"/> has successfully completed COLLS 053 or higher with a <u>2.0/C</u> or better |
| <input type="radio"/> has met minimum math score or | <input type="radio"/> has successfully completed MATH 047 or higher with a <u>2.0/C</u> or better |

Test Score or Course

Academic Advisor Signature

Date

Test Score or Course	Academic Advisor Signature	Date

Part C: BIOL 236 or BIOL 237 and 238 or equivalent. Complete an Anatomy and Physiology course with a grade of 2.0/C or better. You may complete an equivalent college course to satisfy this requirement.

Student:

- | | |
|---|---|
| <input type="radio"/> has successfully completed BIOL 236 (2.0/C or better) or | <input type="radio"/> has successfully completed _____ at _____ |
| <input type="radio"/> has successfully completed BIOL 237 and BIOL 238 (2.0/C or better) or | <input type="radio"/> with a grade of _____ |

Academic Advisor Signature

Date

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Part D: HIT 104 Complete Medical Terminology with a grade of 2.0/C or better. You may complete an equivalent college course to satisfy this requirement.

Student:

- | | |
|---|---|
| <input type="radio"/> has successfully completed HIT 104 (2.0/C or better) or | <input type="radio"/> has successfully completed _____ at _____ with a grade of _____ |
|---|---|

Academic Advisor Signature

Date

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Part E: CIS 120 Complete Software Applications with a grade of 2.0/C or better. You may complete an equivalent college course to satisfy this requirement.

Student:

- | | |
|---|---|
| <input type="radio"/> has successfully completed CIS 120 (2.0/C or better) or | <input type="radio"/> has successfully completed _____ at _____ with a grade of _____ |
|---|---|

Academic Advisor Signature

Date

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Part L: CUMULATIVE COLLEGE GPA Attain a 2.0 or better cumulative grade point average at Schoolcraft College.

Student:

Academic
Advisor Signature

Date

Student has Schoolcraft College cumulative GPA of 2.0 or better.

Section III: Application to be signed by student

X

Applicant Signature

Date

Return to:
Schoolcraft College
Records Office Room 165
McDowell Student Center
18600 Haggerty Road, Livonia, MI 48152
Phone: 734-462-4677
Email: screcord@schoolcraft.edu



**Schoolcraft
College**

Health Information Technology Restricted Enrollment Program Change Form

Once you have met the requirements on the HIT Application you will qualify to be admitted into the program. Meet with an Academic Advisor to complete the program change.

Please Print:

Student Name: _____
 First Middle Initial Last

Student Number: _____ or Social Security Number (last four digits) _____

Month and Day of Birth ____/____

Current Academic Program Name: _____

Current Academic Program Number: _____

Choose one:

New Academic Program Name: Health Information Technology Program

New Academic Program Number: AAS.00153

Academic Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

Return to:

Schoolcraft College
Records Office Room 165
McDowell Student Center
18600 Haggerty Road, Livonia, MI 48152
Phone: 734-462-4677
Email: srecord@schoolcraft.edu