

Requirements for Obtaining a CUL 103 Permit

Please schedule to meet with a Schoolcraft academic advisor to complete the following application. Please note that registration for CUL 103 requires issuance of an electronic permit by an academic advisor. To be issued a permit, you must work with an academic advisor who will verify that the following requirements have been completed.

Name _____ **Student Number** _____

Complete the following with a Schoolcraft College Academic Advisor:

Part A: ADMISSION CUL 103 is restricted to regularly admitted students. High School Dual Enrollment students are not eligible for CUL 103. Student must be admitted as a regular student.

Student: _____ Academic Advisor Signature _____ Date _____

has been regularly admitted to Schoolcraft College

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Part B: ASSESSMENT TESTING Take an assessment test unless you are exempt (approved by an academic advisor).

Student: _____ Academic Advisor Signature _____ Date _____

has taken assessment test or ⇒

is exempt from assessment.

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| Minimum Scores: | CPT | NGA | ACT | SAT (March 2016) | Overall HS GPA |
|-----------------|------|--------------------|------|------------------|----------------|
| English/Writing | 51 + | 237 | 15 + | 22+ | 1.8+ |
| Reading | 57 + | 237 | 15 + | 22+ | 1.8+ |
| Math | 60 + | AR=240 or QRAS=220 | 16 + | 22+ | 1.8+ |

Part C: PROFICIENCY Attain the minimum Assessment Scores listed above or successfully complete appropriate fundamental courses to improve your skills. Assessment Test Scores are valid for up to three years.

Student: _____ Test Scores/ Course _____ Academic Advisor Signature _____ Date _____

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| <input type="checkbox"/> has met minimum English score or | <input type="checkbox"/> has successfully completed ENG 050 or higher with a 2.0/C or better | | |
| <input type="checkbox"/> has met minimum reading score or | <input type="checkbox"/> has successfully completed COLLS 050 or higher with a 2.0/C or better | | |
| <input type="checkbox"/> has met minimum math score or ⇒ | <input type="checkbox"/> has successfully completed MATH 045 or higher with a 2.0/C or better | | |

Part D: ServSafe Certificate Submit proof of a valid ServSafe Food Protection Manager Certificate earned within the last five years.

Student: _____ Academic Advisor Signature _____ Date _____

has current ServSafe Food Protection Manager Certificate (must submit certificate for evaluation)

or will provide current ServSafe Food Protection Manager Certificate (must submit certificate for evaluation) prior to being eligible to apply to the Culinary Program

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Part E: OBTAIN CUL 103 PERMIT Once all assessment requirements have been met and any necessary foundation coursework is completed, you must meet with an academic advisor to obtain a CUL 103 permit. This permit will allow you to attempt registration/wait listing for CUL 103. Upon completion of CUL 103 with a grade of 2.5 or above, and submission of a valid ServSafe Food Protection Certificate (earned within five years) you will meet with a representative from the Culinary Arts Department to complete the Culinary Arts Restricted Enrollment Program Change Form. The form will be turned in to the Academic Advising Office who will officially admit you to the Culinary Arts Program.

Student: _____ Academic Advisor Signature _____ Date _____

has met requirements for CUL 103 permit ⇒

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Professional Culinary Arts Program Restricted Enrollment Program Change Form

Please Print:

Student Name: _____
Last First Middle Initial

Student Number: _____ or Social Security Number (last four digits) _____

Month and Day of Birth _____ / _____

ServSafe Certificate Submit proof of a valid ServSafe Food Protection Manager Certificate earned within the last five years (must submit certificate for evaluation)

Valid ServSafe Certificate already on file with Schoolcraft College

CUL103 Complete Introduction to Professional Cooking Skills and Technique with a grade of 2.5 or better within five years of application to the program. Grade posted on transcript.

Cumulative College GPA Attain a 2.0/C or better cumulative grade point average

Pick One:

New Academic Program Name: Professional Culinary Arts Program: Associates Applied Science Degree
New Academic Program Number: AAS.00400

New Academic Program Name: Professional Culinary Arts Program: Certificate
New Academic Program Number: 1YC.00399

New Academic Program Name: Professional Culinary Arts Program: Skills Certificate
New Academic Program Number: CRT.00398

Semester to Take Effect:

Fall _____ Winter _____
(year) (year)

Academic Advisor: _____
Print Name

Academic Advisor Signature: _____ Date: _____

Student Signature: _____ Date: _____

Return to:
Schoolcraft College
Records 165 McDowell Student Center
18600 Haggerty Road, Livonia, MI 48152
Phone: 734-462-4677
Email: srecord@schoolcraft.edu