Schoolcraft College

Computed Tomography Program
Restricted Enrollment Application 2024-2025

The Computed Tomography Program requires confirmation of your prior credential. Below are the steps to complete this process prior to course registration.

Important Note: If you are taking CTMI 270 Computed Tomography Clinical Education 1 in your first semester, complete the Permit Request (on the next page) at the same time as this Restricted Enrollment Application. If you are taking the Clinical course at a later time, please review the requirements at this time.

Step 1: To be completed by the student

1. Name: _____ _____ _____
   Last   First   Middle Initial

   Student Number: _____ or Social Security Number (last four digits) _____

   Month and Day of Birth _____/_____

2. Contact the Health Professions office at HealthProfessions@schoolcraft.edu to make an appointment with the appropriate Clinical Coordinator for assessment of your credential.

Step 2: To be completed by the Clinical Coordinator

1. Confirm Student is a registered Radiologic Technologist (ARRT), Radiation Therapist (ARRT), or Nuclear Medicine Technologist (ARRT or NMTCB) prior to starting the program. *It is not necessary to hold an associate's degree.*
   a. ☐ Certification has been confirmed.
   b. ☐ Student is in good standing with the credentialing agency.
2. Email this form to the student and to the Records Office at screcord@schoolcraft.edu with your approval.

Step 3: To be completed by Records

1. Identify student's current program status and end date if necessary.

2. Enter new program code in Colleague for the student so that they are able to register for CTMI courses (see note above regarding Clinical courses)

   New Academic Program Name: *Computer Tomography Post Associate Degree*

   New Academic Program Number: *PAC.00278*

3. Email Student and Clinical Coordinator of this change.

CTMI 270-Computed Tomography Clinical Education 1– Permit Request

Eligibility for CTMI 270 *Computed Tomography Clinical Education 1* registration requires issuance of an electronic permit by the Health Professions Administrative Office HeathProfessions@schoolcraft.edu.

Step 1: To be completed by the student
1. Name: _____ _____ _____
    Last   First   Middle Initial

2. Address: _____ _____ _____ _____
    Apt. / Street Address   City   State   Zip Code

    Daytime Phone Number: _____   Evening Phone Number: _____

    Email: _____   Month and Day of Birth _____/_____

    Student Number: _____   or   Social Security Number (last four digits) _____

3. Contact the Health Professions office at HealthProfessions@schoolcraft.edu to make an appointment with the appropriate Clinical Coordinator for assessment of your eligibility.

Step 2: To be completed by the Clinical Coordinator
1. **Confirm Student's Eligibility:**

    a. ☐ Has been accepted to the Computed Tomography Post-AAS Program
    b. ☐ Criminal History Check Clearance. Generally, convictions or pleas of guilt to a felony may prevent you from clinical affiliation assignment and/or employment in healthcare.
    c. ☐ Medical Clearance / Drug Screen. Physical and test expires after 12 months. Drug screens may need to be repeated throughout the program as required by clinical agencies. Marijuana use is prohibited.
    d. ☐ Maintain a cumulative grade point average at Schoolcraft College of 2.5 or higher
    e. Required Immunizations
        i. ☐ Two MMR vaccinations (Measles, Mumps, Rubella) – one as a child – one as an adult or Titer showing immunity for ALL of the above.
        ii. ☐ Hepatitis B vaccination or Titer – (series must be started prior to clinical) or a signed Vaccination Declination Form.
        iii. ☐ Flu Shot – must have annual vaccination.
        iv. ☐ Tetanus/Diphtheria/Pertussis (TDAP) – must have received a TDAP within the past 7 years.
        v. ☐ Two-step TB Test – TB test expires after 12 months. The student's TB test cannot expire before the end of class and/or when clinical will be completed.
        vi. ☐ Chicken Pox – 2 Varicella vaccinations given 1 month apart and/or a laboratory Titer verifying immunity. NOTE: we are no longer accepting history of chicken pox as evidence of immunity.
        vii. ☐ Covid-19 Vaccination or other vaccinations as required by federal, state, or clinical agency guidelines. NOTE: Subject to permitted clinical site medical/religious exemptions.
    f. ☐ Basic Life Support course for Professional Healthcare Providers. Students need to complete a course that includes an in-person demonstration of the performance skills. 100% online courses are not accepted. This certification must be renewed annually.
2. **Following completion, email form to the Student and the Health Professions Administrative Assistant.**

Step 3: To be completed by the Health Professions Administrative Assistant
1. Issue a permit allowing registration in CTMI 270.
2. Email Student and Clinical Coordinator of completion.