



MEDICAL ASSISTING CERTIFICATE APPLICATION CHECKLIST

Prior to Program Admission

The Medical Assisting Certificate requires an application. This program requires students to complete a specific list of requirements before being officially admitted. Students are listed in a pre-program code while the application requirements are being met. The full program start date and implementation of program code may be dependent on space availability. To be admitted to the program, the student must complete the following:

First steps:

- ☐ Apply to Schoolcraft College
- ☐ Send official transcripts (if applicable)
- ☐ Meet with an Academic Advisor

Complete the following before applying:

- ☐ BIOL 105 with a 2.0+
- ☐ HIT 104 with a 2.0+

Achieve:

- ☐ Minimum English score **OR**
1.8+ high school GPA
- ☐ Minimum reading score **OR**
1.8+ high school GPA
- ☐ Minimum MATH score **OR**
1.8+ high school GPA
- ☐ Cumulative GPA of 2.0+

Prior to the start of MA 175 and MA 180, students must complete the following with a 2.0+:

- ☐ CIS 120
- ☐ MA 115
- ☐ MA 134
- ☐ MA 140

Prior to the start of MA 196, students must also complete the following courses with a 2.0+:

- ☐ HIT 114
- ☐ MA 155
- ☐ MA 175*
- ☐ MA 180*

*MA 196 must be completed within six months after taking MA 175 and 180 or they will need to be repeated.

Finalize your admission:

- ☐ Meet with an Academic Advisor to finalize your acceptance into the Medical Assisting Certificate program.

Before starting the program, students will need to complete a background check, physical exam, and drug screening. Students are also required to have certain vaccinations for clinical placement.