Schoolcraft College

Culinary and Dietary Operations Management
Baccalaureate Program
CUL 303 Permit, Program Application, and Clinical Permit
2026-2027

Requirements for Obtaining a CUL 303 Permit

Please meet with a Schoolcraft academic advisor to complete the following application. Please note that eligibility for CUL 303 requires issuance of an electronic permit by an academic advisor. To be issued a permit, you must work with an academic advisor who will verify that the following requirements have been completed.

Name _____   **Student Number** _____

Complete the following with a Schoolcraft College Academic Advisor:

Part A: SCHOOLCRAFT COLLEGE ADMISSION CUL 303 is restricted to regularly admitted students. Dual and Special high school students are not eligible for CUL 303.

Student:

☐ has been regularly admitted to Schoolcraft College

Academic Advisor Signature	Date

Part B: ASSOCIATE DEGREE (or higher) accredited by the American Culinary Federation Education Foundation Accrediting Commission (ACFEFAC) or ACFEFAC Credential as Sous Chef or higher or Professional Chef Experience completed.

Student:

☐ Schoolcraft College Culinary Arts students who graduated with an associate degree starting in 2005 or later meet this requirement

Academic Advisor Signature	Date

or

Student:

☐ has received an associate degree from an institution accredited by ACFEFAC at time of graduation. List of accredited institutions and dates of accreditation available at
http://www.acfchefs.org/ACFSource/Education/Postsecondary.aspx#MI

Academic Advisor Signature	Date

or

Student:

☐ has current credentials from ACFEFAC of a Sous Chef or higher (provide credential card)

Academic Advisor Signature	Date

or

Student:

☐ has previous professional chef experience. Student will be evaluated by the Culinary Department which includes an interview and portfolio review

Culinary Department Approval	Date

Part C: PROFICIENCY Attain the minimum Assessment Scores listed below or successfully complete appropriate fundamental courses to improve your skills. Assessment Test Scores are valid for up to three years.

Minimum Scores:	*NGA*	*SAT (Digital)*	*SAT (Paper/Pencil)*
Writing	276+	580+	29+

Student:

☐ has met minimum **writing** score or ⇒   ☐ has successfully completed course ENG 101 with a 2.0/C or better

Test Scores/ Course	Academic Advisor Signature	Date

Part D: COMPUTER PROFICIENCY

Student:

□ has successfully completed CIS 120 (2.0 or better)

    Semester _____   Grade _____

□ has received CIS 120 prior learning credit

Academic Advisor Signature	Date

Part E: CHEMISTRY PROFICIENCY

Student: (must meet *one* of the following criteria)

□ has an associate degree from an Institution accredited by the

ACFEFAC at time of graduation.

□ has current credentials from ACFEFAC of a Sous Chef or higher

□ has successfully completed CHEM 100 (minimum grade of 2.0)

Semester _____ Grade _____

□ has Work Life Experience and/or Professional chef experience that the Culinary Arts Department has determined meets the chemistry requirements

Academic Advisor Signature	Date

Culinary Department Approval	Date

Part F: ServSafe CERTIFICATE Submit proof of a valid ServSafe Food Protection Manager Certificate earned within the last five years.

Student:

□ has current ServSafe Food Protection Manager Certificate (must submit certificate for evaluation)

Academic Advisor Signature	Date

Part G: OBTAIN CUL 303 PERMIT Once all assessment requirements have been met and any necessary foundation coursework is completed, you must meet with an academic advisor to obtain a CUL 303 permit. This permit will allow you to attempt registration/wait listing for CUL 303

Part H: Next steps after successful completion of CUL 303 Upon completion of CUL 303 with a grade of 2.5 or above you will need to:

- *Complete the Culinary Prior Learning and/or Transfer Credit Form with the Culinary Arts Department and obtain necessary signatures. Students who have graduated from Schoolcraft College's Culinary Arts Program with an associate in applied science in 2005 or later do not need the PLTC Form completed.*

- *Take the completed Culinary Prior Learning and/or Transfer Credit Form with necessary signatures to the cashier's office to pay appropriate fees.*

- *Take proof of payment and the Culinary Prior Learning and/or Transfer Credit Form to the Records Office to receive college credit.*

- *Meet with an academic advisor to develop your educational plan and complete the Culinary and Dietary Operations Management Degree Program Change Form.*

Student:

□ reviewed process to be admitted into the Culinary and Dietary Operations Management Program

Academic Advisor Signature	*Date*

Culinary and Dietary Operations Management Baccalaureate Program
Restricted Enrollment Application 2025-2026

The Culinary and Dietary Operations Management requires a Restricted Enrollment Program Change. To be officially admitted into this program, students must complete the following with an academic advisor.

Next steps after successful completion of CUL 30*3* with a grade of 2.5 or above you will need to:

- Complete the Culinary Prior Learning and/or Transfer Credit Form with the Culinary Arts Department and obtain necessary signatures. Students who have graduated from Schoolcraft College's Culinary Arts Program with an AAS in 2005 or later do not need the PLTC Form completed.

- Take the completed Culinary Prior Learning and/or Transfer Credit Form with necessary signatures to the cashier's office to pay appropriate fees.

- Take proof of payment and the Culinary Prior Learning and/or Transfer Credit Form to the Records Office to receive college credit. Please allow 5 business days for credits to appear on transcript.

- Meet with an academic advisor to develop your educational plan and complete the Culinary and Dietary Operations Management Degree Program Change Form.

Prior Learning and/or Transfer Credit Associate degree (or higher) accredited by the American Culinary Federation Education Foundation Accrediting Commission (ACFEFAC) or ACFEFAC Credential as Sous Chef or higher or Professional Chef Experience completed.

Student:

☐ has successfully completed the steps to have Prior Learning and/or Transfer Credits awarded on transcript

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CUL 303 *Culinary Program Practicals completed with a grade of 2.5 or better.*

Student:

☐ has successfully completed CUL 303 (2.5/C or better)

CUMULATIVE COLLEGE GPA Attain *a 2.0 or better cumulative grade point average at Schoolcraft College.*

Student:

☐ has a cumulative GPA of 2.0 *or better*

Completed Application Requirements

Student:

☐ has successfully met all the application requirements to be admitted into the Culinary and Dietary Operations Management Program

Academic Advisor Signature	Date

Culinary and Dietary Operations Management Baccalaureate Program
Restricted Enrollment Program Change Form

Please Print:

Student Name: _____
       Last   First   Middle Initial

Student Number: _____ or Social Security Number (last four digits) _____

Month and Day of Birth _____/_____

Current Academic Program Name: _____

Current Academic Program Number: _____

New Academic Program Name: Culinary and Dietary Operations Management

New Academic Program Number: BS.00397

Semester to Take Effect:

☐ Summer _____   ☐ Fall _____
         (year)   (year)

☐ Winter _____   ☐ Spring _____
         (year)   (year)

✎Academic Advisor Signature: _____ Date: _____

✎Student Signature: _____ Date: _____

Return to:
Schoolcraft College
Records
Phone: 734-462-4677
Email: screcord@schoolcraft.edu

NFS 491 Clinical Nutrition Internship - Permit

Eligibility for NFS 491 Clinical Affliation1 requires issuance of a *NFS 491 Clinical Nutrition Internship 1 Permit* by the Academic Advising Department. A completed permit needs to be turned into the Associates Dean of Science Office in the Forum Room 500 to be placed on the NFS 491 Acceptance list. Permit Requirements include the following:

❑ **Application**   Applied to Schoolcraft College

Section I: Demographics - To be completed by student

Demographic information on this application must match the information on record in the Registrar's Office at Schoolcraft College

Name _____
        Last (Family Name)   First   Middle   Former (If Applicable)

Address _____
        Number   Street   Apt.   City   State   Zip + 4 Digit Code

Day Phone   (_____)_____   **Evening Phone**   (_____)_____

Email   _____   **Birth Date**   _____

Student Number   _____   **Social Security Number**   _____
                                                                            Last 4 Digits

Section II: Course Requirements - To be completed with academic advisor

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Part A: *NFS 440 Exploring Specialized Diets* *with a grade of 2.0/C or better. Or equivalent course with a grade of 2.0/C or better.*

                                                                    Academic Advisor
                                                                        Signature
                                                                                            Date
Student:

☐ has successfully completed   ☐ has successfully completed _____
NFS 440 (2.0/C or better) or ⇒   at_____

                                    with a grade of _____

Part B: *NFS 480 Clinical Nutrition* *with a grade of 2.0/C or better. Or equivalent course with a grade of 2.0/C or better.*

                                                                    Academic Advisor
                                                                        Signature
                                                                                            Date
Student:

☐ has successfully completed   ☐ has successfully completed _____
NFS 480 (2.0/C or better) or ⇒   at_____

                                    with a grade of _____

Part C: Cumulative Schoolcraft College GPA. *A 2.0 or better cumulative grade point average for all courses attempted at Schoolcraft College.*

Student's cumulative GPA

☐ is 2.0 or above

Academic Advisor Signature	Date

Section III: Application to be signed by academic advisor, and student

✍Academic Advisor Signature: _____ Date: _____

✍Signature of Applicant: _____Date:_____

Return to:
Schoolcraft College
Academic Advising
105 McDowell Student Center
18600 Haggerty Road, Livonia, MI 48152
Phone: 734-462-4429