



## Computed Tomography Program

Restricted Enrollment Application 2025-2026

---

The Computed Tomography Program requires confirmation of your prior credential. Below are the steps to complete this process prior to course registration.

**Important Note:** If you are taking CTMI 270 Computed Tomography Clinical Education I in your first semester, complete the Permit Request (on the next page) at the same time as this Restricted Enrollment Application. If you are taking the Clinical course at a later time, please review the requirements at this time.

### Step 1: To be completed by the student

- Name: \_\_\_\_\_  
Last First Middle Initial  
Student Number: \_\_\_\_\_ or Social Security Number (last four digits) \_\_\_\_\_  
Month and Day of Birth \_\_\_\_/\_\_\_\_
- Contact the Health Professions office at HealthProfessions@schoolcraft.edu to make an appointment with the appropriate Clinical Coordinator for assessment of your credential.

### Step 2: To be completed by the Clinical Coordinator

- Confirm Student is a registered Radiologic Technologist (ARRT), Radiation Therapist (ARRT), or Nuclear Medicine Technologist (ARRT or NMTCB) prior to starting the program. *It is not necessary to hold an associate's degree.*
  - Certification has been confirmed.
  - Student is in good standing with the credentialing agency.
- Email this form to the student and to the Records Office at [screcord@schoolcraft.edu](mailto:screcord@schoolcraft.edu) with your approval.

### Step 3: To be completed by Records

- Identify student's current program status and end date if necessary.
- Enter new program code in Colleague for the student so that they are able to register for CTMI courses (see note above regarding Clinical courses)

New Academic Program Name: Computer Tomography Post Associate Degree

New Academic Program Number: PAC.00278

- Email Student and Clinical Coordinator of this change.

# CTMI 270-Computed Tomography Clinical Education 1– Permit Request

---

Eligibility for CTMI 270 *Computed Tomography Clinical Education 1* registration requires issuance of an electronic permit by the Health Professions Administrative Office [HeathProfessions@schoolcraft.edu](mailto:HeathProfessions@schoolcraft.edu).

## Step 1: To be completed by the student

1. Name:

\_\_\_\_\_ Last                  \_\_\_\_\_ First                  \_\_\_\_\_ Middle Initial

2. Address:

\_\_\_\_\_ Apt. / Street Address                  \_\_\_\_\_ City                  \_\_\_\_\_ State                  \_\_\_\_\_ Zip Code

Daytime Phone Number: \_\_\_\_\_ Evening Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_ Month and Day of Birth \_\_\_\_\_/\_\_\_\_\_

Student Number: \_\_\_\_\_ or Social Security Number (last four digits) \_\_\_\_\_

3. Contact the Health Professions office at [HealthProfessions@schoolcraft.edu](mailto:HealthProfessions@schoolcraft.edu) to make an appointment with the appropriate Clinical Coordinator for assessment of your eligibility.

## Step 2: To be completed by the Clinical Coordinator

### 1. Confirm Student's Eligibility:

- a.  Has been accepted to the Computed Tomography Post-AAS Program
- b.  Criminal History Check Clearance. Generally, convictions or pleas of guilt to a felony may prevent you from clinical affiliation assignment and/or employment in healthcare.
- c.  Medical Clearance / Drug Screen. Physical and test expires after 12 months. Drug screens may need to be repeated throughout the program as required by clinical agencies. Marijuana use is prohibited.
- d.  Maintain a cumulative grade point average at Schoolcraft College of 2.5 or higher
- e. Required Immunizations
  - i.  Two MMR vaccinations (Measles, Mumps, Rubella) – one as a child – one as an adult or Titer showing immunity for ALL of the above.
  - ii.  Hepatitis B vaccination or Titer – (series must be started prior to clinical) or a signed Vaccination Declination Form.
  - iii.  Flu Shot – must have annual vaccination.
  - iv.  Tetanus/Diphtheria/Pertussis (TDAP) – must have received a TDAP within the past 7 years.
  - v.  Two-step TB Test – TB test expires after 12 months. The student's TB test cannot expire before the end of class and/or when clinical will be completed.
  - vi.  Chicken Pox – 2 Varicella vaccinations given 1 month apart and/or a laboratory Titer verifying immunity. NOTE: we are no longer accepting history of chicken pox as evidence of immunity.
  - vii.  Covid-19 Vaccination or other vaccinations as required by federal, state, or clinical agency guidelines. NOTE: Subject to permitted clinical site medical/religious exemptions.
- f.  Basic Life Support course for Professional Healthcare Providers. Students need to complete a course that includes an in-person demonstration of the performance skills. 100% online courses are not accepted. This certification must be renewed annually.

2. **Following completion, email form to the Student and the Health Professions Administrative Assistant.**

## Step 3: To be completed by the Health Professions Administrative Assistant

- 1. Issue a permit allowing registration in CTMI 270.
- 2. Email Student and Clinical Coordinator of completion.